

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
October 17, 2016**

The South Middleton Board of School Directors met on October 17, 2016, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:01 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear

Mr. Michael Berk

Mrs. Stacey Knavel - Absent

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer

**Administrative Staff**

Dr. Alan Moyer, Superintendent

David Bitner, Asst. Prin. – YBMS

Connie Connolly, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir.

Joel Hain, Prin. – BSHS

Trisha Reed, Principal – IFEC

Nicole Weber, Asst. Bus. Mgr. - Absent

Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS - Absent

Andrew Glantz, Dir. Buildings/Grounds

Chris Monasmith, Network Admin.

Kim Spisak, Asst. Prin. – Rice

Dr. Jesse White, Prin. – YBMS

**Student Representatives**

William T. Webber

Elaina Clancy

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Pohawka

**INTRODUCTIONS AND RECOGNITION - None**

**CITIZENS PARTICIPATION – None**

**ACCEPTANCE OF MINUTES**

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the minutes of the following meeting:

-Planning/Regular Board Meeting – 10/3/16

**The motion passed unanimously.**

**FINANCIAL REPORT**

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approves the following financial items:

The Board approved payment of General Fund bills represented by checks #54405 to #54463 in the amount of \$662,819.73; and direct deposits represented by PYRL1007 in the amount of \$721,922.40 represented in attached summary.

The Board approved payment of Activity Fund bills represented by checks #15413 to #15415 in the amount of \$2,354.00 represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by check #6980 in the amount of \$5,281.72 represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks #19783 to #19836 in the amount of \$17,689.16 represented in the attached summary.

The Board approved payment of Capital Reserve Fund bills represented by check #22367 in the amount of \$41,324.00 represented in the attached summary.

The Board approved payment of Construction Fund bills represented by checks #120 to #127 in the amount of \$531,920.55 represented in the attached summary.

The Board approved payment of procurement card transactions for September 2016 in the amount of \$35,324.74 represented in the attached summary.

The Board approved the September 2016 Treasurer's Report as attached.

**The motion passed as follows:**

**Mr. Steven Bear - Yes  
Mr. Michael Berk -Yes  
Mrs. Stacey Knavel - Absent  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes  
Mr. Randy Varner - Abstain  
Mr. Robert Winters - Yes  
Mr. Scott Witwer - Yes**

**7 – Yes, 0 – No, 1 – Absent, 1 – Abstention**

## **REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES**

Mr. Webber, Student Representative to the Board, reported on the 5K walk/run for BSHS Minithon. He also reported on the start of the FBLA Club for this year, and the VFW essay writing contest.

Miss Clancy, Student Representative to the Board, shared information about the upcoming PSA testing, the UNICEF spaghetti dinner, and the band activities involving parades and football games.

Dr. Moyer, Superintendent, spoke with the Board about the yearbook and congratulated Mr. Shields and the yearbook staff on the production of the yearbook. He also spoke about carpet that has been donated to the district by Interface, Inc. The carpet will be utilized at Rice. He also discussed the standardized test results for the District. And donations that have been made to the Fly Fishing Club.

## **NOTICES AND COMMUNICATIONS - None**

## **BOARD COMMITTEE REPORTS**

### **Policy Committee – Mr. Merlie**

Mr. Merlie reported that the Policy Committee met earlier this evening and reviewed the following policies: Policies 702, 708, 601, 602, 603, 604, 605, 606, 606.1, 607, 608, 609 and 610. Several policies had minor changes, and two of the policies will be held by the committee for further review (Policy 607 and 609). The rest will be presented to the Board at the November 21, 2016, for a first reading.

### **Technology Committee – Mr. Bear**

Mr. Bear reported that the Technology Committee met earlier this evening and reviewed the following: Technology Projects update, draft of social media procedures, and a tour of Malfunction Junction.

## **NEW BUSINESS**

Mr. Merlie made a motion, seconded by Mr. Morgan, that the Board approves the agenda of October 17, 2016, with all corrections as indicated. **The motion passed unanimously.**

### **Policies**

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approves the second reading (final) of the following policies:

- Policy #626 - Federal Fiscal Compliance
- Policy #626.1 - Travel Reimbursement
- Policy #808 - Food Services
- Policy #810 - Transportation
- Policy #827 - Conflict of Interest
- Policy #103 - Nondiscrimination
- Policy #248 - Unlawful Harassment
- Policy #701 - Facilities Planning
- Policy #703 - Sanitary Management
- Policy #705 - Safety

## **Board Meeting Minutes, 10/17/16, Page 4**

- Policy #706 - Property Records
- Policy #710 - Use of Facilities by Staff
- Policy #715 - Use of Fax Machines - Recommend deletion of this policy

**The motion passed unanimously.**

### **Special Education Contract – Lincoln I.U. #12**

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the special education contract agreement between the Lincoln I.U. #12 and the South Middleton School District to provide emotional support services for one (1) special education student for the 2016-2017 school year. **The motion passed unanimously.**

### **Personnel**

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the following items in a block vote:

#### **Resignation - Extra Duty - Co-Curricular**

The Board accepted the resignation of Stephanie Beverly from the position of Science Fair Advisor for IFES for the 2016-2017 school year, effective immediately.

#### **Employment - Extra Duty - Co-Curricular**

The Board approved the employment of Amanda Sheaffer as the Science Fair Advisor for IFES for the 2016-2017 school year (replacing Stephanie Beverly). Salary: \$730

#### **Employment - Extra Duty - Athletics**

The Board approved the following extra duty, athletic position for the 2016-2017 school year: Marissa Elliot - Fitness Room Supervisor (First third of year) - \$584

#### **Resignation - Athletics - Extra Duty**

That the Board accepts the resignation of Christopher Leese, from the position of Jr. High Wrestling Coach for the 2016-2017 school year, effective immediately.

#### **Employment - Long-Term Professional**

That the Board approves the employment of the following professional personnel:

Name: Jessica M. Willhide

Position: Long-Term Kindergarten Teacher (Replacing Lauren Sadler)

Starting Date: 10/18/16 through the end of the 2016-2017 school year

Salary: \$45,161 (pro-rated) - Bachelor's, Step 1

#### **Classified - Employment - Substitute**

That the Board approves the following name to be added to the classified substitute list:

Linda J. Keller

Position: Clerical Substitute

Salary: \$11.55/hr.

**The motion passed unanimously.**

### **CITIZENS PARTICIPATION - None**

### **ANNOUNCEMENTS & INFORMATION ITEMS**

Veteran's Day Breakfast – 11/11/16 - BSHS

**FOR THE RECORD**

Mr. Berk announced that the Board will go into Executive Session for a personnel matter, after the regular board meeting is adjourned.

**ADJOURNMENT**

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, to adjourn the meeting at 7:30 p.m.  
**The motion passed unanimously**

Respectfully Submitted,

---

Matthew Ulmer  
Board Secretary